

Griffith Barracks Multi-Denominational School
Acceptable Use Policy for pupils

Please read this policy carefully with your parent/carer and then both sign it and keep this copy at home. If you are happy to agree with these rules, your parent will sign the consent form through the Aladdin App.

As part of your learning experience at Griffith Barracks Multi-Denominational School (GBMDS) you will use the internet and other ICT resources to help you with your work. It is important that you stick to the following rules to make sure you use the internet and ICT resources safely and appropriately.

1. At GBMDS, we expect you to be responsible for your own behaviour on the internet and when using ICT facilities, just as you are anywhere else in school. This includes materials and web sites you choose to access, the language you use and using safe practices such as not telling anyone else your login password.
2. When using the internet make sure you only go to suitable, educational sites. If you find any unsuitable sites you must report it immediately to your teacher.
3. In our school we use the Microsoft Office 365 platform from 3rd to 6th class. The expectations listed in this document are applicable to these platforms in school and when using them at home for school use.
4. Be careful in the language you use when communicating and only contact people you know or those the teacher has approved. You must not get involved in sending chain letters and only visit chat rooms when given permission to do so. The teacher and your parents will have access to your work. This is not a private account.
5. You must be 13 to use social networking sites at home, however in school the use of these is not permitted. Any occurrence of cyber-bullying using these or other ICT methods such as texting will be dealt with severely. We use the Stop, block and tell method to deal with all cyber bullying at GBMDS. You must use caution when posting information online and remember your digital footprint. You must not post material which could damage the reputation of yourself, other people or the school.
6. You must not download files to the computer or network from the internet or elsewhere without permission (they may contain viruses or damage the school network). In addition, any attempt to bypass school security, such as hacking the network, will be treated as a school offence. School devices and Microsoft 365 is for school use only.
7. It is important that personal information such as full names, telephone numbers and addresses (including email addresses) should not be given out and you must not arrange to meet someone unless this is part of an approved school project approved by your teacher.
8. If you choose not to follow these expectations, you will be warned and subsequently, may be denied access to the network or internet resources.

I have read through the agreement with my child and agree to the above expectations.

Print Pupil's name _____ Class _____

Signed: (Pupil) _____

Signed: (Parent/Carer) _____ Date: _____

If you have any concerns about Internet access at school, please contact Principal/ ICT co-ordinator.